

POLICIES AND PRACTICES

Preparing a Vehicle for Winter

If your workers drive as part of their jobs, it's important that you have road safety policies and practices in place particularly in the winter when weather conditions make the roads especially hazardous. Have any worker who drives on the job use this checklist to ensure that their vehicles are properly prepared for winter driving conditions, such as by having winter tires and an emergency survival kit.

General Maintenance. Make sure the following are in good condition:	YES	NO	Comments
Battery			
Brakes, lights and fuses			
Cooling and heating systems			
Electrical and exhaust systems			
Belts and hoses			
Gas	YES	NO	Comments
Keep gas tank topped off to help to avoid condensation and moist air on the inside of the tank, which can cause fuel lines to freeze and other serious issues.			
Wiper Blades and Fluid	YES	NO	Comments
Switch to winter wiper blades—they're heavier and push snow and ice more easily.			
Make sure your windshield washer fluid is full.			
Carry extra washer fluid in your vehicle.			
General Visibility	YES	NO	Comments
After starting your vehicle, wait for the windows to defrost completely to allow clear visibility all around.			
Clear snow and ice from all windows, lights and mirrors, the hood and the roof.			
Tires	YES	NO	Comments
Use four matched winter tires that carry the winter tire logo—even when driving a 4 X 4.			
Check for wear before installing them.			
Check tire air pressure frequently, as it decreases in cold weather.			
In Case of Emergency	YES	NO	Comments
If you get stuck, avoid overexertion and exposure to the elements.			
Stay in your vehicle and open your window slightly to make sure you have a supply of fresh air.			
Use a survival candle for heat.			
Set out a warning light or flares.			
Winter Survival Kit. Carry a winter survival kit that includes:	YES	NO	Comments
Non-perishable food and water			
First aid supplies			
Blankets and extra clothing for warmth			
Survival candles, flares and matches or lighter, flashlight and extra batteries			
Windshield scraper and snow brush			
Fuel line antifreeze			
Tire chains, shovel, traction mat, sand or kitty litter			
Battery jumper cables			
Sandbags for extra weight			